

Our Privacy Policy (“Policy”) provides information on how the Martin Diplock Chartered Surveyors collect, use, secure, transfer and share your information. We comply with relevant data protection legislation.

Martin Diplock Chartered Surveyors are committed to protecting and respecting your privacy. This Policy explains how we collect personal data, how we use it and who we might share it with.

We may review this policy from time to time so please do check for updates. If you have any questions about this privacy policy or the way we process personal data please send an email to post@martindiplock.co.uk. Alternatively, you can write to Martin Diplock Chartered Surveyors, 36 Broad Street, Lyme Regis DT7 3QF.

How do we collect information from you?

We collect information from you in the following ways:

- through our website
- email, post, fax and mail correspondence with us
- contact via phone
- in-person contacts
- Information we receive from external 3rd parties.

What type of information do we collect from you?

We will collect different kinds of information from you depending on our relationship with you:

- We will collect the data we need to administer sales and lettings
- We will collect the information we need to provide you with information on available properties

How is your information used?

We will use your data in accordance with the law. The below sections outline how your data will be used.

The following activities we will carry out only with your opt-in consent:

- If you are selling, purchasing, letting or renting a property - sharing your contact details with third parties such as solicitors in relation to your sale, purchase, letting or tenancy.
- If you have signed up to our email or postal mailing lists - using your contact details to send you information on available properties.

Who has access to your information?

Employees of Martin Diplock Chartered Surveyors will have access to your personal data where it is needed to carry out a specific task.

Your choices and rights

You have a right to access the personal data we hold about you. You may ask us to rectify or erase the personal data we hold about you or to restrict the processing we carry out. You can also object to the way we are processing your personal data.

To submit a question about the way we process your data or to enforce your above rights please contact post@martindiplock.co.uk with your request.

We would always ask that you contact us first if you have any complaints about the way we are processing your personal data. If you have contacted us and you are still unhappy about the way we are using your data, you can submit a complaint to your national data protection authority.

Security precautions

We take the security of your data seriously. We have information security management systems in place.

Review of RICS Privacy Policy

This Policy was last reviewed in May 2018. The content of the policy may be reviewed and changed without prior notice, please visit the policy for any changes.